

## Board of Directors Meeting

## August 17, 2023

## 5:30 pm

## Via Zoom

# Meeting Minutes:

Board Members Present In-Person: Rainey Brown, Kevin Driscoll, Russell Williams, Margot Lauro, Judge Ed Nickinson, Janet Garrett, Dr. Ramak Amjad (7)

Also Attending: Barbara Shoulders (via Zoom), Allyson Anderson

1. Call to order – Chair Rainey Brown called the meeting to order at 5:33 PM. The meeting took place via Zoom.
2. Quorum (Requires 5/9 Current Members) – 7 Board members attended in-person. Quorum was established.
3. Mission Moment – Allyson shared with the Board about the Coalition’s success of our July 24 outreach event at the Gonzalez Court public housing complex. Led by Community Liaison Keila Robertson, we provided safe sleep education and cribettes to 10 families. Allyson also reported on the great success of our July 29 “Wings and Wisdom” inaugural Fatherhood event, with more than 2 dozen fathers in attendance.
4. Ratification of Minutes – The June 15, 2023 Board meeting minutes were reviewed by the Board and approved as written by the Board.
5. Board Business:
6. Finance:
   1. June and July 2023 “Draft” Financials – Kevin presented the June and July “draft” financials, and explained that they are in draft form as we are awaiting June’s HSMN/Medicaid payment to close out the fiscal year ended June 30, 2023. In turn, since the June 30, 2023 financials form the beginning balances noted in the July financials, they too are in “draft” form until finalized. No questions were presented. All deliverables/accounts receivable are current, as are accounts payable. The financials were approved without objection.
   2. FY 23-24 Amended Budget – Held until the September Board meeting in anticipation of minor adjustments necessitated by our forthcoming DOH contract amendment.
7. FIMR (CRT) - IMTF (CAG):

Region 1 FIMR meetings, now known as CRT (Case Review Team) meetings, including neighboring Santa Rosa, Okaloosa, and Walton Counties continue to be held on a monthly basis, with active engagement from the 4 counties. At the request of the Board at the June meeting, we inquired of our state FIMR liaison whether we are permitted to review/report on all Escambia cases, as we had done prior to FIMR expansion. Our liaison indicated that she would need higher level review and approval which will take some time given the summer months. We will follow up next month prior to the next meeting and report back to the Board. CAG (Community Action Group – formerly IMTF) work continues this month with more to come as we recently completed our first contractually required Action Plan.

C. National Pregnancy and Infant Loss Day – Scheduled for Sunday, October 15 at Bayview Park from 6:00-7:00 PM.

D. Bowties & Tiaras – Margot and Janet provided additional sponsorship details for Bow Ties and Tiaras, scheduled for Thursday, October 19 at Jackson’s Steakhouse. Current sponsors include: Dr. Schwartz, Pediatrix, Emmanuel, Sheppard, & Condon, Dr. and Mrs. Lauro, Hon. Ed and Jean Nickinson, John Peacock/Edward Jones Investment Company, Bere Jewelers, Jewelers Trade Shop, Restore Plastic Surgery, and Dr. Amjad’s brother.

E. Executive Director Report:

* Spending Plan – The Board considered 5 proposed spending items for the current fiscal year. These included: (1) Century Resource Center at Century Pediatrics (maximum of $20,000); (2) 60 car seats for 2 outreach events to fill need as our state program request was not granted this year (maximum of $5,000); (3) FIMR – Additional Escambia case review (maximum of recurring $30,000 annually, subject to state approval); (4) Electronic street signage with messaging capacity (maximum of $15,000); and (5) Fatherhood program incentives (maximum of $5,000). Items 2 (car seats) and 5 (Fatherhood incentives) were approved as requested. As to Item 1 (Century Resource Center), the Board authorized Allyson to secure 3 bids, subject to an Executive Committee vote on the bids and up to a maximum spend of $20,000. Proposals beyond those parameters must be brought to the full Board for further consideration.
* DOSE/Safe Sleep Program – The Board previously authorized a maximum of $6,000 to bring this program to Escambia. Program implementation is now confirmed for September 11-15, 2023. We were awarded $1,825 of our requested Rotary grant application amount, thereby reducing our maximum contribution to $4,175.
* Cultural Competency Training – Will be held at the conclusion of the September 21 Board meeting for those who have not received and documented training on HIPAA, Cultural Competency, and Health Equity in the last 3 years.
* Social Media Messaging – The Board requested that Allyson ensure that our social media messaging stays squarely in our lane on maternal, infant, and child health without any inferred political undertones. Allyson assured the Board that we are non-partisan and that she would personally approve all social media posts going forward to ensure appropriate content.

1. New Business – Dr. Schwartz raised concern at the May meeting about maternal anemia/malnutrition, and the need for Iron Sulfate supplements of 325 mg./daily. The Coalition offered to lend its support in any way that might be helpful. HELD for additional discussion at the September 21 Board meeting as he was not in attendance at the June or August meetings.
2. Adjourn – The meeting adjourned at 6:27 P.M.
3. Next Meeting – Thursday, September 21 at 5:30 PM at the Healthy Start office.