

## Board of Directors Meeting

## January 18, 2024

## 5:30 pm

## In-person @ Healthy Start Office

# Meeting Minutes:

Board Members Present In-Person: Rainey Brown, Margot Lauro, Judge Ed Nickinson, Janet Garrett, Dr. Rex Northup, Dr. Ramak Amjad, Kevin Driscoll, Dr. Christine Krier, Robin Wright, and Ander Shimek (10)

Also Attending: Barbara Shoulders (via Zoom), Allyson Anderson

1. Call to order – Rainey called the meeting to order at 5:30 PM. The meeting took place in-person at the Healthy Start office.
2. Quorum (Requires 7/12 Current Members) – 10 Board members attended in-person. Quorum was established.
3. Mission Moment – Allyson shared the Coalition’s ongoing preparations to open the new North Escambia Stork Stock community resource center. We anticipate holding our “Grand Opening” before the next Board meeting. Renovations are complete, furnishings have arrived, and the initial inventory has been ordered. Allyson will advise the Board when the Grand Opening is scheduled.
4. Ratification of Minutes – The November 16, 2023 Board meeting Minutes were reviewed by the Board and accepted as written. There were no Minutes for the month of December due to the Board’s customary holiday break, with no meeting held.
5. Board Business:
6. New Board Members – The Board officially welcomed new Board members Dr. Christine Krier, Ander Shimek, and Robin Wright.
7. Finance:
   1. November Financial Statements and Reports – Kevin presented the November financial statements with spending aligned with YTD activity and revenue, with no concerns noted.
   2. The First Bank - As requested at the November meeting, Allyson investigated an interest-bearing checking type account at The First since we maintain a robust balance in that operating account and interest rates are currently attractive. Allyson reported that, with the exception of a CD (Certificate of Deposit), other interest-bearing vehicles offered by The First have substantial activity limits and are largely intended to be savings vehicles with minimal activity.

The Board then discussed potentially spending down additional Operating Reserves to reduce our balance in The First account. Allyson was directed to gather information about reserves held by other Coalitions and to research savings vehicles at other banks to ensure we do not exceed maximum FDIC insurance limits of $250,000 at any banking institution. Allyson will report back at the February Board meeting.

1. FIMR (CRT) - IMTF (CAG):

Allyson reported that following the November 15 execution of a new Memorandum of Understanding (MOU), Megan Calloway agreed to serve our expanded Escambia case review work. She begins this additional scope of work this month (January). Allyson will keep the Board informed and provide reports as additional Escambia case reviews are completed.

1. Executive Director Report:

* Board of Directors Manual – DONE! Allyson presented Board Manuals to all present at the January 18 meeting and an orientation was held earlier on the same date of this Board meeting. The Board requested an electronic copy, which Allyson will provide with the next month’s Board meeting materials.
* IMPACT 100 Grant Application – Allyson reported that we are preparing to submit our 1st IMPACT 100 grant application in 2024. Our proposed project is a mobile Stork Stock vehicle that would provide essential baby gear and supplies to families on a fixed, scheduled basis each month at designated locations across Escambia County.
* Fatherhood Initiative – Allyson shared the challenges we are experiencing in enrolling fathers in our new programming. Several recommendations were made by the Board, including initiating/maintaining a presence in the labor and delivery hospitals, at locations including Ronald McDonald House. Additionally, the Board recommended that the Coalition consider filling the void left by hospitals’ eliminating prenatal classes during the Covid period, while concern was also expressed about the void left by Baptist Hospital’s relocation from 32505 to the Airport Boulevard area. Allyson reported about current efforts with our new Connect Program Navigator to introduce Healthy Start’s physical presence in a select number of OB offices to boost enrollment in both Healthy Start and Fatherhood services. We expect to begin this work in the next 45-60 days.
* FY 23-24 Approved Supplementary Spending Status Update:

1. North Escambia Stork Stock - In partnership with CHNWF @ Century Pediatrics site. Maximum authorized spend = $20,000. Construction/Renovations complete. Final accounting will be presented at the February 18 Board meeting. The Grand Opening date is pending, but is expected prior to the next Board meeting.
2. Car Seat Safety - $5,000 (30 car seats purchased for outreach event on November 4, 2023.) An additional 30 car seats were purchased for our next car seat event scheduled for February 28, 2024 in the Brownsville community.
3. 2024 North Escambia Community Baby Shower – Scheduled for Saturday, April 13, 2024 at the Century Community Center from 10:00 AM – 1:00 PM. Maximum authorized spend = $5,000, with fundraising in progress.
4. DOSE Program Final Accounting - Board authorized $6,000 maximum. Rotary $5,000 grant application approved for $1,825.00. Implementation completed on September 11-September 15, 2023. Final amount of Healthy Start funds paid for this project = $3,755.23.
5. Fatherhood Program Incentives - Up to $1,000 was approved by the Board to provide a Thanksgiving meal incentive, “Grateful Hearts,” for program enrollment achievements. 10 fathers were successfully enrolled in our T.E.A.M. Dad program in response to this incentive.
6. New Business – Allyson reported that Molly Amjad requested that Healthy Start serve as a fundraising partner for her Pensacola High School IB program service project to benefit the families of NICU babies. Dr. Amjad requested that Molly be invited to present her proposal at the February 15 Board meeting and the Board agreed.
7. Adjourn – The meeting adjourned at 6:45 P.M.
8. Next Meeting – Thursday, February 15 at 5:30 PM at the Healthy Start office.